

Standards Committee 2009 Work Programme

	Work area	Timescales	Lead Officer	Comments	Progress
	Develop flowchart/list of questions for members on Assessment and Review Sub-committees	February 09	GA	Report to Standards Committee In February	Complete
	Revise wording to incorporate comments	May 09	GA	If agreed will be made available for subsequent sub-committees	Complete
	Training on Investigations	13 th Feb 09			Complete
	Definition and guidance on "hearsay"	February 09	PN	Report to Standards Committee	Complete
	Revision of guidance	March 09	PN		Complete
	Training on Standards Complaints Process including ethical governance	20 March 09	LRJ/PN/GA	To review in light of any changes to membership after May	Complete
	Ensure effective interface with the Delivering Excellence programme Invite speaker for the DE team to Standards Committee	Ongoing March 09	PN PN	Invite sent for March Standards Committee. Neil Sartorio to attend.	Complete
	Indemnification arrangements	May 09	Oral update PN		Complete
	Make links between Audit, Standards and Scrutiny committees	May 09	PN/CP/LRJ	Issue has been included on scrutiny development plan	Complete
	Licensing Code of Conduct	May 09	AC attended May	Licensing to invite member of standards committee. Terms of Reference to be shared with Standards members	Complete
	2009 Assembly of Standards Committees (12/13 October)	May 09	GA	Only 1 member so far to accompany Liz and Peter	Complete
	Whole scale revision of Members' Register of Interests with each member completing a new entry – including gifts and hospitality	May 09	LRJ	Form sent to members both electronically and hard copy.	Complete

1.	Introduce programme of speakers to Standards Committee, e.g. CEX	Ongoing	LRJ/GA	CEX is attending July meeting. Does Committee wish to invite Lord Mayor and Leader to future meetings?	Committee to agree programme of speakers
2.	Review of Development Control Code of Conduct	July 09	AC		Draft ready for July meeting
3.	Training for Members on Regulatory Committees, including annual refresher training	June 09	AC	Independent members to be invited to attend	
	Revise training and investigate possibility of bringing in IDeA trainer from Standards Conference	Nov 09	AC/LRJ		
4.	Investigate why Nottingham have not received any complaints	July 09	PN		
5.	Monitor response to the Corporate Assessment Framework	July 09	PN	Report to Standards Committee	
6.	Training on Hearings	Earliest - Jul 09	LRJ/PN	To be completed alongside existing investigation hearing	
7.	Review of revision of political conventions	July (interim), Sep and Oct	PN	Report to Standards Committee	
8.	Briefing on Local Democracy Bill	Sep 09	LRJ/GA	Prior to the Bill receiving Royal Assent	
9.	Quarterly returns to Standards Board on Complaints against Members	Sep 09	GA	To include Derby, Nottm and Leics	Will bring year end results to September meeting
10.	Delegated decision making to Cabinet members	Sep 09	PN		
11.	Outcome of complaints and investigations	Sep 09	LRJ	Thought needed as to how to publicise the outcome of complaints to members/officers/general public	
12.	Publicising work of Committee and Complaints process	Sep 09	LRJ/GA	Work with County post elections June 09	

13.	Improve Standards website and make links to other related sites	Sep 09	LRJ/GA	Not yet started	
14.	Approach County Council to build a "critical friend" relationship to learn from each other on complaints.	Sep 09	PN	Could be done as part of the joint training with them in the summer.	
15.	Revise Council script "member conduct at meeting"	Oct 09	LRJ	Work needed to bring council script (designed in 2004) in line with Code of Conduct	
16.	Training on Code of Conduct for new members and prospective candidates	Second half of 2010 and beyond	LRJ	Link in with Member Development Forum	
17.	Consider how to give more "teeth" to the constitution's Council procedure rules regarding Members' behaviour and the Lord Mayor's powers to address.	TBC	PN	Agreed at May meeting of Standards Committee	
18.	New Code of Conduct	TBC	LRJ/PN		
19.	Scrutiny of current Officer Code of Conduct	TBC	PN	Agreed at May meeting of Standards Committee	